

**Lower Umpqua Library District
Budget Committee Meeting Minutes
5/14/2024
Lower Umpqua Library and Zoom**

LULD Board Members Present: Dale Harris, Pres., Ron Eberlein, VP, Gary Goorhuis, Treas, Christine Thomas, Secy., and Melissa Lilly.

LULD Budget Committee Members Present: Colleen Eberlein, Terry Moore, Chris Adamson, Cheryl Wilmarth.

LULD Budget Committee Members Absent: Rosemarie Hausmann

Staff Present: Alex Kuestner (Director) and Kevin Bell.

Call to Order: Harris called the meeting to order at 6:00 p.m.

1. Receive budget document and budget message from Budget Officer: [already received last meeting]

2. Discussion of proposed budget:

-5 minute reading of the previous budget meeting minutes.-

Ron Eberlein proposed approval of April 9th budget meeting minutes, seconded by Goorhuis. Passed unanimously (9/9).

Budget officer Kuestner began discussion on roof quotes. Pioneer roofing quoted at Sixty-Three Thousand (\$63,000). Klaus roofing quoted at Sixty-Three Thousand Two Hundred Seventy-six, (\$63,276), with the flat roof included, Sixty-One Thousand (\$61,000) without the flat roof. Kuestner communicated with the city about contractors to handle the roofing job, had not received follow up to date.

Would update the numbers on the LB-20 form before the next budget meeting. Kuestner asserted that he asked the Oregon Department of Revenue for clarification regarding how to list roofing expenses on the budget documents. Should be listed as capital outlay on LB-11. Board reviewed email sent by the ODR on the issue.

Twenty Thousand (\$20,000) available in the roofing fund, with the proposal to add another Five-Thousand (\$5,000) dollars. Proposed budget Ten Thousand (\$10,00) dollars short.

Board discussed where the extra money would be found:

Board moved to change Five Thousand (\$5,000) dollar amount on LB-30 page 2, line 23 to Fifteen Thousand (\$15,000).

Suggestion of taking the Ten Thousand (\$10,000) out of the John Warden fund as to not impact general operation funds. Available in contingency funds Three Hundred Five Thousand Six Hundred and Eighty-Nine (\$305,689) dollars.

Discussion ensued about whether to withdrawal the additional funds from the John Warden fund or Contingency fund.

Ron Eberlein proposed to take the additional Ten Thousand (\$10,000) dollars out of the contingency fund, seconded by Moore. Motion passed unanimously (9/9).

The city pays 50% of the cost of the library roof replacement.

3. Receive public comment: NO PUBLIC COMMENT

4. Approve proposed fiscal year 2024-2025 budget:

Wilmarth moved to approve the budget as amended, in amount of Five Hundred Eighty Seven Thousand Four Hundred and Sixty-Nine (\$587,469) dollars. seconded by Goorhuis. Passed unanimously (9/9).

Submitted by:

Kevin Bell

Date: June 6, 2024

Kevin Bell - Intern

Accepted as written or amended on (date) June 11, 2024

Approved by:

Ron Eberlein

Date: 6-11-2024