

REQUIREMENTS SUMMARY

**FORM
LB-30**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund
(name of fund)

Lower Umpqua Library District
(name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: (Name of Org. Unit or Program & Activity)	Budget For Next Year 2024-2025				
	Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023							
1				1	PERSONNEL SERVICES			1	
2	44,652	41,833	58,000	2	Director	65,000		2	
3	1,921	7,704	8,000	3	Health Insurance	8,000		3	
4	44,173	49,093	61,000	4	Staff	96,000		4	
5	24,415	30,880	37,400	5	Payroll Liabilities/Benefits			5	
6	212	213	300	6	Workman's Comp	300		6	
7				7				7	
8	115,373	129,722	164,700	8	TOTAL PERSONNEL SERVICES	169,300	0	0	8
9	2.60	2.65	2.66	9	Total Full-Time Equivalent (FTE)	2.66			9
10				10	MATERIALS AND SERVICES			10	
11	10,488	6,318	7,000	11	Accounting/Review/Legal	7,000		11	
12	494	560	800	12	Advertising/Publication	800		12	
13	24	2		13	Cash Over/Under			13	
14	6,240	4,000	6,000	14	Collection Development	8,000		14	
15				15	Neighborhood Libraries	1,000		15	
16	2,971	1,160	3,500	16	Contracted Services	3,380		16	
17	307	298	500	17	Copier Contract/Supplies	500		17	
18	4,519	4,831	7,500	18	Custodial Contract/Supplies/Carpet Cleaning	7,450		18	
19	1,035	782	2,500	19	Dues/Travel/Conference	2,500		19	
20	11,891	40,923	30,000	20	Grant Expenditures	30,000		20	
21	1,800	1,800	1,950	21	Integrated Library System (ILS)	1,950		21	
22	4,176	4,497	6,000	22	Insurance	6,000		22	
23	6,337	6,496	8,000	23	I.T. Services/Cybrarian	8,000		23	
24	1,777	1,789	1,800	24	Library Supplies	2,000		24	
25	4,308	4,645	5,000	25	Library2Go/Overdrive	6,000		25	
26	1,244	2977	4,000	26	Maintenance	4,000		26	
			2,100	27	Interlibrary Loan	2,300			
	1,408	1629	1,700	28	Office Supplies	1,700			
	516	315	1,000	29	Program Expenses	1,000			
	1,892	2072	2,900	30	Summer Reading Program	2,900			
		165	2,000	31	Staff Development	2,000			
	6,562	7288	9,000	32	Utilities	9,000			
27	67,989	92,547	103,250	27	TOTAL MATERIALS AND SERVICES	107,480	0	0	27
28				28	CAPITAL OUTLAY			28	
34				34				34	
35	0	0	0	35	TOTAL CAPITAL OUTLAY	0	0	0	35
36	183,362	222,269	267,950	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	276,780	0	0	36