

Lower Umpqua Library District
Budget Committee Meeting Minutes
Tuesday, May 26, 2020
Lower Umpqua Library

LULD Board Members Present:

Ron Eberlein (library meeting room), Gary Goorhuis via Zoom, Pina Simmons (audio only), Lee Bridge (audio only), and Marty Zdunich (joined late) via Zoom.

Budget Committee Members:

Charmaine Vitek, Rodney D. Moore, Terry K. Moore, and Jason B. Hausmann via Zoom in the library meeting room. Elizabeth Wenzel was absent,

Community Members via Zoom:

Colleen Eberlein (she didn't stay for very long)

Staff Present:

Sue Cousineau
Elba England via Zoom

Called to Order:

Ron Eberlein called the meeting to order at 6:03 pm.

Elect Current Year Chair-Charmaine Vitek nominated Gary Goorhuis to be chair. Then Gary Goorhuis made a **Motion** to nominate Charmaine Vitek to be the chair of the budget committee. Seconded by Lee Bridge. Unanimous approval. Marty Zdunich was not present for this motion.

Charmaine Vitek asked Sue Cousineau, as budget officer, to take over the meeting.

Library Budget:

1. **Receive budget document and budget message from Budget Officer:** Sue thanked the budget committee for their service. She also stated that the Lower Umpqua Library District is finishing its second year as a State of Oregon Special District. 19/20 is the first year that Lower Umpqua Library District is totally independent and operating on its own funds. It is also the first year that budget documents were filed. The library is starting its own financial history. Forms LB-20, LB-30 (Marty Zdunich joined the meeting at this time), and LB-11 were presented.
2. **Questions/Comments/Changes regarding proposed budget:** Gary Goorhuis asked about the IT/Cybraian amount, wanting to know what percentage goes to IT and what percentage goes to the Cybrarian. Sue Cousineau explained that there is \$300 a month for IT support contract, grants ending, any special IT special projects, purchasing anything IT and Cybrarian in the amount of \$949.90.

Gary Goorhuis also asked about the roof reserve fund. He wanted to know if anyone has contacted the City letting them know that the library is hoping that they will pay for half of the roof repair in about 4 years. Sue Cousineau stated that she believes that Ron Eberlein had spoken to the Interim City Manager about this. Ron to follow up on this.

Terry K. Moore asked why there was a decrease in the amount for Staff wages, going from \$66,000 down to \$51,000. Sue Cousinea explained that because of COVID-19 and the library being closed the staff will not use extra hours and no extra hours will be used to attend conferences.

Terry K. Moore requested more information and the rationale behind the significant, proposed increase of nearly 18% for the Directors salary at this time when the COAL is only 3% and there has been no inflation. Gary Goorhuis explained that after being presented with comparable sized libraries it was clear that the director was significantly underpaid and it is the Board's desire to correct that.

Terry K. Moore commented that the community is very pleased that the KOHA system has been put in place.

3. **Receive public comment:** none
4. **Approve proposed fiscal year 2020-2021 budget:** Lee Bridge made a **Motion** that the budget committee of the Lower Umpqua Library District approve the fiscal year 2020-2021 budget in the amount of \$474,248.00 and approve the permanent tax levy rate of \$0.39 per \$1,000 of the district assessed value. Seconded by Marty Zdunich. Unanimously approved.

Next meeting: Budget hearing is Tuesday, June 9, 2020 at 6:00 pm.

Meeting adjourned at 6:52pm.

Submitted by:

Elba England
Meeting Clerk

Date: 6/8/2020

Accepted as written or amended on (date) _____

Approved by:

Ron Eberlein
President

Date: _____