Lower Umpqua Library District
Request for Reconsideration of Library Materials

The library values your opinion. If, after discussing your concerns with the Library Director/District Manager, you would like to formally request that the library take action, you may do so by completing this form. Please return the form to any staff person.

Have you read/viewed/listened to the entire work? [ ] Yes [ ] No

Please describe the item in question as fully as you are able:

Author: ____________________________________________________________

Title: ________________________________________________________________

Publisher: __________________________ Date of Publication: ______________

Format (book, DVD, Audio CD, etc.): _________________________________

Call number or location in the library: _________________________________

Please state the action you wish taken on this item:
[ ] Add it to the library [ ] Shelve it elsewhere [ ] Remove it from the library

[ ] Other: ____________________________

Why? (Use other side or additional pages if necessary.)

Please explain how such action would improve the library’s service to the community.

If requesting removal of the material, do you have recommendations for other
materials to use in place of it?

What do you believe might be the result of reading/viewing/listening to this material?

How was the material brought to your attention?

Your Name: ______________________________________________

Street Address: ____________________________________________

City: ______________________ State: _________ Zip: _______________

Phone: __________________________

Signature: ___________________________ Date: __________

I am acting as a spokesperson for the following group or association:

________________________________________________________