

Lower Umpqua Library District
Board of Directors Meeting Minutes
Tuesday, September 24, 2019
Lower Umpqua Library Conference Room

LULD BOARD MEMBERS PRESENT:

Ron Eberlein, Lee Bridge, Gary Goorhuis, Deborah Yates, Pina Simmons

LULD STAFF PRESENT:

Sue Cousineau, Jennifer McDuffy

COMMUNITY MEMBERS PRESENT:

Terry K. Moore

1. CALL TO ORDER:

The meeting was called to order by Ron Eberlein at 6:01 pm.

2. CITIZEN COMMENTS: None

3. REVIEW OF THE AGENDA:

The agenda was amended to add item B (Chamber of Commerce Dunefest funds) to new business. **Lee Bridge made a motion to accept the agenda as amended.**

Gary

Goorhuis seconded. The motion passed unanimously. (5-0)

4. REVIEW OF THE MINUTES:

Lee Bridge made a motion to approve the September 10, 2019 LULD board meeting minutes as presented. Pina Simmons seconded and the motion passed unanimously. (5-0)

5. OUTSIDE PRESENTER: None

6. FINANCES:

A. TREASURER'S REPORT:

Sue Cousineau presented an account quick report, and reported the checking account

balance is \$37,358.10. **Gary Goorhuis made a motion to allow Sue Cousineau to pay the bills listed on the report. The motion was seconded by Lee Bridge and passed unanimously. (5-0)**

B. LIBRARY DIRECTOR'S REPORT:

Sue Cousineau presented a profit and loss statement.

Gary Goorhuis will check with Debbie McKinney to see if the SDIS insurance is through

Traveler's Insurance, and what it will cost to have bonding insurance added.

7. UPDATES:

A. LIBRARY STAFF:

Sue took 7 computers to James to add Windows 10 to them on Sept. 23.

Jeff Pearson came and moved a magazine rack and would have moved other bookshelves,

but discovered they couldn't be moved. We may need to get a new one in the future.

Sue reported that Shannon and Jennifer put together a banned book week display, reported on the F.O.L. book sale, stats week and Preschool Storytime numbers.

Jennifer reported on monthly stats, and changes based on yearly statistical report.

B. TECHNOLOGY PLAN:

Jeff Pearson installed two new cameras, one in the meeting room, and one looking

toward bathroom hallway. Ron Eberlein will get quotes for installing the outdoor cameras,

as Jeff will not install these.

The tech grant money is being expended.

8. ACTION ITEMS FOLLOW UP & REPORT:

A. SUPPLEMENTAL BUDGET COMMITTEE MEETING:

The budget Committee approved the supplemental budget at their meeting on 9/24/19.

9. NEW BUSINESS:

A. Lee Bridge made a motion to adopt Resolution 2019-2020-09, the Supplemental 1 Budget for fiscal year 2019-2020 in the total amount of \$439.402. Pina Simmons seconded the motion, and it passed unanimously. (5-0)

B. CHAMBER OF COMMERCE FUNDS:

The library can submit a letter to the Chamber of Commerce to receive Dunefest funds. Sue would like to see the request be made to purchase a gaming system for teens.

OTHER:

The meeting clerk contract needs to be signed.

Ron talked about an upcoming SDAO Risk Management training to be held on October 23, if anyone on the board is interested in attending.

Lee attended a record retention class. He brought up the need to develop operating instructions on record retention.

10. COMMENTS FROM BOARD MEMBERS:

Lee Bridge said he would give up being budget officer if someone else wanted to take that over.

11. NEXT MEETING:

Regular LULD Board meeting - Tuesday, October 8, 2019 at 6:00 p.m.

12. MEETING ADJOURNMENT:

Lee Bridge made a motion to adjourn the meeting. Pina Simmons seconded and the motion passed unanimously. (5-0)

Meeting was adjourned at 6:59 p.m.

Submitted by:

Jennifer McDuffy
Meeting Clerk

Accepted as written or amended on _____

Approved by:

Ron Eberlein
President