

**Lower Umpqua Library District
Board of Directors Meeting Minutes
19 April 2022
Lower Umpqua Library**

LULD Board Members Present: Dale Harris, Christine Thomas, Lee Bridge, Tara Adams, and Gary Goorhuis

Community Members: Terry Moore in person and Sue Cousineau and Ron Eberlein on Zoom

Staff Present: Alex Kuestner and Max Albright

Called to Order:

Dale Harris calls the meeting to order at 6:55 p.m.

Pledge of Allegiance:

Dale Harris lead the Pledge of Allegiance

Public Comments:

The United Presbyterian Church April 30th, 2022 6 p.m. is holding a Hootenanny to benefit Ukraine

Review of the Meeting Agenda: Christine Thomas made a motion to accept the agenda. Gary Goorhuis seconded the motion. Board approved 5-0

Review of the Minutes of the Board Meeting: Lee Bridges made a motion to approve the minutes. Gary Goohuris seconded the motion. Board approved 5-0

Finances:

- A. Christine Thomas made a motion to pay the bills at \$10,844.26 which which includes paying the \$1,800 yearly check to ByWater/KOHA.
- B. Gary Goohuis seconded the motion. Board approved 5-0

Library Report:

- A. Max Albright presented the library report
 - a. Neighborhood Library progress update
 - b. Honor System books were updated with Grant funds
 - c. 169 Children Kits were sent out last month
 - d. The digitalizing project has been put on hold until funding is available
 - e. Christopher Noble has handed in his resignation and his last day will be May 10, 2022
 - f. Staffing issues were discussed with an employee taking medical leave from May 18th to June 15th.

- g. Topics for consideration from Library Staff
 - i. Possible policy and/or signs for the public to communicate proper usage of electricity and garbage cans
 - ii. Max Albright communicated the staff could get the conference room ready within three weeks but might need additional training in managing the space as a rental
 - iii. Possible and safe re-introduction of toys
 - iv. Virtual Stories are ending as we enter the Summer Reading Program season. Ideas a) two-week Toy Exchange at the end of May. b) virtual show and tell
 - 1. Discussion and agreement to the toy exchange provided we exclude plush toys and toy weapons, and encourage gently used toys

Action Items Follow Up and Report:

- A. Grants
- B. LULD Covid-19 Policy Monthly Review
 - a. Meeting Room
 - i. Discussion of a plan to ready the conference room by a tentative date of June 1, 2022
 - b. Kid Toys
 - i. Discussion
 - c. Face to Face programs
 - i. Discussion
- C. New Library Director/District Manager
 - a. Discussion of health and dental insurance
 - b. Christine Thomas made a motion to make the long-term disability available to the director and consider reimbursement at the end of the year. Lee Bridges seconded. 5-0
 - c. Christine Thomas made a motion to make the dental insurance available by Delta Dental. Lee Bridges seconded the motion. 5-0
 - d. Sue Cousineau has previously offered to consult Alex Keustner for a rate to be determined. She will need to be contacted about whether this offer stands.

New Business:

- A. June 14, 2022 Budget Hearing date established. Proper public notification and posting discussed.
- B. Christopher Noble has resigned with last work day 5/10/2022. He indicates that an opportunity in a completely different field presented to him and he wishes to see where that leads. He has expressed his enjoyment of his time with LULD, with staff and the Board. Alex understands pursuing a replacement is a priority.

Comments from Board Members:

- A. Multiple expressions of welcome for Alex Keustner and offers for assistance

Next Meeting: Tuesday, May 10, 2022 at 6:00 p.m.

Meeting Adjournment: Meeting adjourned at 7:45 p.m.

Submitted by:

_____ Date: 4/19/2022
Tara Adams

Accepted as written or amended on (date) _____

Approved by:

Dale Harris - President

Version 1.0 (Actually 1.1 since I added this. Remove this once adopted)