

**Lower Umpqua Library District
Board of Directors
Meeting Minutes of 08/13/2019**

Community Members Present:	Michael, Austyn and Rain Simmons	
LULD board members present	Deborah Yates, Pina Simmons, Lee Bridge, Gary Goorhuis and Ron Eberlein	
Staff present	District Manager Sue Cousineau	
1. Call to Order	Ron called the meeting to order at 6:03 pm	
2. Citizens Comments		
3. Review of the Agenda	Motion: To approve the regular meeting agenda made by Lee, Gary seconded.	Unanimous Approval
4. Review of the Minutes	No 7/30/19 minutes.	
5. Outside Presenter		
6. Finances	a) Treasurer's Report - None b) Library Director's Budget Report – Sue said there is \$90,147.02 in a Money Market and \$57,792.89 in checking. She talked the accountant about 7/2018-6/2019 budget corrections.	
7. Updates	<p>Library Staff -</p> <p>1.) Summer Reading Program - Sue talked about the Summer Reading Programs. Wed. 8/14/19 is the final Program. She talked about SQREL book kits for young children. Sue said Cybrarian is working well, thanks to James Freeman. Sue also discussed staff using their sick time.</p> <p>2.) Collection Development – Sue said we received more new books.</p> <p>3.) Technology Plan – Discussed purchasing Motion: For Gary to purchase three new Dell computers and four 24" monitors from Costco, not to exceed \$4000 was made by Deborah, Lee seconded.</p> <p>Ron said he installed more RAM in all the newest Dell computers so all six computers have 8 GB.</p>	Unanimous approval
8. Action Items Followup and Report	<p>a) Security - Ron got a quote from Gold Coast Security to install pull-stations at each of the exits. The cost was \$628. Sue said she didn't feel they were needed at this time. Ron will call the State Fire Marshall again, because he did not hear from him yet. He will also check with the city.</p> <p>b) email - Sue said James is still working on it.</p>	

c) SDAI Coverage of Contents – Sue has not called Debbie McKinney yet but will do it soon. Page 2

9. New Business a) Lee said the LULD Budget committee will need to meet again to do a revision of the 7/2019-6/2020 budget.
b) Sue said the board needs to pass a resolution to add the \$1,000 donation to the technology grant.

10. Comments from Board Members Pina said she was resigning. She said she wanted to be on the board, but with health and other issues regarding her position as secretary, the only solution she could see was to resign. She said she did not want to let the team down.

11. Next meeting Ron said the next meeting will be on Tuesday, Aug. 27, 2019 at 6pm.

12. Adjournment Motion was made and seconded to adjourn at 7:04 pm.
