

**FORM
LB-30**

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund
(name of fund)

Lower Umpqua Library District
(name of Municipal Corporation)

Historical Data				REQUIREMENTS FOR: <u>(Name of Org. Unit or Program & Activity)</u>	Budget For Next Year 2025-2026		
Actual		Adopted Budget This Year 2024-2025	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2022-2023	First Preceding Year 2023-2024						
1			1	PERSONNEL SERVICES			1
2	41,833	45,191	2	Director	67,000		2
3	7,704	7,843	3	Health Insurance	9,000		3
4	49,093	53,169	4	Staff	99,000		4
5	30,880	35,197	5	Payroll Liabilities/Benefits			5
6	213	241	6	Workman's Comp	300		6
7			7				7
8	129,722	141,641	8	TOTAL PERSONNEL SERVICES	175,300	0	0
9	2.65	2.84	9	Total Full-Time Equivalent (FTE)	4.00		
10			10	MATERIALS AND SERVICES			10
11	6,318	5,357	11	Accounting/Review/Legal	14,000		11
12	560	576	12	Advertising/Publication	800		12
13	2	-1	13	Cash Over/Under			13
14	4,000	6,000	14	Collection Development	8,000		14
15			15	Neighborhood Libraries	1,000		15
16	1,160	1,909	16	Contracted Services	2,800		16
17	298	357	17	Copier Contract/Supplies	400		17
18	4,831	6,874	18	Custodial Contract/Supplies/Carpet Cleaning	8,000		18
19	782	2,187	19	Dues/Travel/Conference	2,000		19
20	40,923	20,767	20	Grant Expenditures	30,000		20
21	1,800	1,836	21	Integrated Library System (ILS)	1,950		21
22	4,497	4,996	22	Insurance	6,000		22
23	6,496	7,999	23	I.T. Services/Cybrarian	8,696		23
24	1,789	1,765	24	Library Supplies	2,000		24
25	4,645	5,000	25	Library2Go/Overdrive	6,500		25
26	2,977	4,000	26	Maintenance	3,000		26
27		1,679	27	Interlibrary Loan	2,300		27
28	1629	1,684	28	Office Supplies	1,700		28
29	315	1,000	29	Program Expenses	1,000		29
30	2,072	2,900	30	Summer Reading Program	2,900		30
31	165	0	31	Staff Development	1,000		31
32	7,288	8,499	32	Utilities	9,000		32
33	92,547	85,384	33	TOTAL MATERIALS AND SERVICES	113,046	0	0
34			34	CAPITAL OUTLAY			34
35			35				35
36	0	0	36	TOTAL CAPITAL OUTLAY	0	0	0
37	222,269	227,025	37	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	288,346	0	0