

Lower Umpqua Library District Board of Directors Meeting

395 Winchester Ave.
Reedsport, Oregon 97467
Tuesday, 6:00 pm August 11, 2026

1. Start Zoom
2. Call to Order Eberlein
3. Pledge of Allegiance Eberlein
4. Public Comment – 3-minute limit per individual
5. Review of the meeting agenda Eberlein
6. Review of the Minutes, July 14, 2026 Eberlein
7. Finances Kuestner
 - a. Motion to Pay the Bills
8. Library Report Kuestner
 - a. Library Programs/Events
9. Action Items Follow-up and Report Kuestner
 - a. Security cameras/network upgrade project
 - b. Library employment
 - c. Upcoming staff evaluations
 - d. Conferences
 - e. Chairs
10. Comments from Board Members
11. Next Meeting September 08, 2026
12. Meeting Adjournment

Lower Umpqua Library District
Board of Directors Meeting Minutes
08/11/2026
Lower Umpqua Library and Zoom

LULD Board Members: Five present: Ron Eberlein, President, Lee Bridge, Vice President, Gary Goorhuis, Treasurer, Melissa Lilly, Secretary, and Dale Harris. None absent.

Staff Present: Alex Kuestner (Director), Jonathan Moore.

Community Members: Colleen Eberlein (via Zoom).

1. **Start Zoom.**
2. **Call to Order:** Ron Eberlein called the meeting to order at 6:00 PM.
3. **Pledge of Allegiance:** Eberlein
4. **Public Comments:**
5. **Review of the meeting agenda:** Lilly moved to accept the agenda as presented, Goorhuis seconded, and the motion passed 5-0.
6. **Review of the Minutes for June 9, 2026:** Bridge moved to accept the minutes as presented, Lilly seconded, and the motion passed 5-0.
7. **Finances:** Kuestner
 - a. Motion to pay the bills: Harris moved to pay the bills as presented by Kuestner: bills over \$1,000 totalling 16,673.39 (to Cardinal Services for payroll) and bills under \$1,000 totalling \$4,348.30, for a total of \$21,021.69. Goorhuis seconded, and the motion passed 5-0.
8. **Library Report:** Kuestner
 - a. Library Programs/Events: Erin Wilson visited Highland Elementary School four times throughout July. She introduced summer school students to the concept of libraries and promoted the Summer Reading Program. Between 50 and 80 kids attended each of these sessions. Teachers have expressed excitement about the program continuing next year.
9. **Action Items Follow-up and Report:** Kuestner
 - a. Security cameras/network upgrade project: (Discussed during 10.) Goorhuis asked whether LULD is happy with Integotec's performance. Kuestner said that LULD is happy with their IT services, but that the camera project is more complicated. The representatives whom Integotec assigned to this project have twice quit (or been laid off), which has led to some inconsistency and miscommunication. For example, Integotec required a scissor-lift to reach the higher parts of the library ceiling, but did not plan ahead for this nor account for it in their quote.

Currently, all 14 cameras are installed, but two of them aren't connecting properly, and Integotec needs to come back out to troubleshoot them. Kuestner and Jonathan Moore have been exploring the new camera interface.
 - b. Library employment: (From meeting notes, which were distributed to board members: The library assistant position is advertised. Interviews are scheduled to begin August 25.)
 - c. Upcoming staff evaluations: The annual evaluations for two staff members will be discussed at the September meeting, during executive session.
 - d. Conferences: Kuestner will attend conferences during the first week of September (the Institute of Museum and Library Services conference in Reno, Nevada, on September 1-3) and during the second week of October (the Special Districts Association of Oregon conference in Newport on October 13 and possibly the Libraries of Eastern Oregon conference in Maupin on October 15-16). The October conference will necessitate moving the October board meeting; Kuestner suggested Tuesday, October 20. The board agreed to that date.

The Southern Oregon Library Federation will hold its fall meeting in LULD's conference room.
 - e. Chairs: New chairs for the conference room arrived today and have been assembled.

10. Comments from Board Members: Lilly asked if Debb Montclair has had a chance to communicate with the landscapers. Kuestner said that the landscapers have improved—they removed piled debris and many of the weeds, but there are still some weeds and dead plants that need to be removed. Kuestner noted that one side of the building looks drier than the other sides. Eberlein explained that the sprinkler system was working when Eberlein tested it in May, but he and Harris recommended increasing the amount of watering in Zone 2. Kuestner suggested laying rocks as ground cover on parts of the grounds (instead of bark, which would rot). Harris believes that detritus would build up between the rocks and that bark nuggets would work better in this area. He also discussed the option of laying down commercial-grade landscaping fabric.

Eberlein noted that three lights are out in the conference room. Goorhuis said that there is the possibility the library will need to change over to LED lights soon (he has had to do so in his office).

(Discussion regarding Integotec. See 9a.)

Bridge suggested that the library encourage patrons to donate or leave bequests to the library (such as on the website or Facebook page). Harris added that the Friends of the Library would also be an appropriate recipient.

11. Next Meeting will be held on September 8, 2026. Harris will be absent, but all others plan to attend.

12. Meeting Adjournment: Eberlein moved to adjourn at 6:28 PM, and the motion passed 5-0.

Submitted by:

Jonathan Moore - Library Technician

Date: August 27, 2026

Accepted as written or amended on (date) _____

Approved by:

Ron Eberlein - Board President

Date: _____