

Lower Umpqua Library District  
Board of Directors Meeting Minutes  
**Tuesday, December 10, 2019**  
Lower Umpqua Library Conference Room

LULD BOARD MEMBERS PRESENT:

Gary Goorhuis, Ron Eberlein, Lee Bridge, Pina Simmons and Deborah Yates.

LULD STAFF PRESENT:

Jennifer McDuffy

COMMUNITY MEMBERS PRESENT: Austin Simmons

1. CALL TO ORDER:

The meeting was called to order by Ron Eberlein at 6:01 p.m.

2. CITIZEN COMMENTS: None

3. REVIEW OF THE AGENDA:

**Lee Bridge made a motion to accept the agenda as presented. Pina Simmons seconded. The motion passed unanimously. (5-0)**

4. REVIEW OF THE MINUTES:

The minutes are to be corrected under 6-A "Library Staff", to read as follows. "Sue Cousineau has **placed** articles in the World and Umpqua Post newspapers advertising the board member vacancy." **Pina Simmons made a motion to accept the November 26, 2019 LULD board meeting minutes with the correction. Lee Bridge seconded and the motion passed unanimously. (5-0).**

5. UPDATES:

A. LIBRARY STAFF:

Jennifer McDuffy reported that the library did not receive the Dunefest money that was requested for a teen gaming system. Sue Cousineau will be working with Karen Plagmann at RCCS to come up with other ideas for the teens.

Jennifer reported that the rates Sue Cousineau received from Umpqua Bank to renew the CD were inaccurate, but that Sue was able to renew the CD at a better rate of 1.59% for 6 months vs. 1.49% for 7 months.

Jennifer McDuffy reported that the library carpet will be cleaned on December 16. She also reported on the upcoming library and Community Partners Presentations, and that the Friends of the Library decorated the library for the holidays.

## 6. ACTION ITEMS FOLLOW-UP AND REPORT:

### A. VOLUNTEERS BACKGROUND CHECKS & TRAINING:

Jennifer McDuffy reported that she was unaware of any changes, other than the library is still waiting on one volunteer to be approved. Lee Bridge is checking to see if the district might be able to do their own background checks.

### B. LIBRARY HVAC SYSTEM AND C.GILES HUNT GRANT:

Ron Eberlein received a quote from Addcox Heating to install a ductless heating system in the conference room for \$3,957.00, guaranteed for 30 days, on 11/17/19. He also received a quote from Comfort Flow for \$7,228.00. He has not yet received a quote from Florence Heating & Sheet Metal. Ron called Mahalo in Roseburg to get a quote, as well. Deborah Yates said she has used Card Heating & Air, out of Florence. There are rebates currently being offered through Central Lincoln PUD that the district might receive. A decision will be made, when all quotes have been received.

### C. LIBRARY SIGNS:

Lee Bridge is looking into quality letters for the library signs.

## 7. NEW BUSINESS:

### A. BASIC LOCAL BUDGET LAW TRAINING 2020:

Ron Eberlein received information about the Basic Local Budget Law Training that will be held On February 20, 2020 at SOCC. It is free for board members to attend, if they would like to.

### B. LULD INSURANCE:

Ron Eberlein spoke with Debbie McKinney about the district's insurance. It will be increasing \$250.00, from \$4,258.00 to \$4,508.00.

### C. 2020 SDAO CONFERENCE:

Ron Eberlein talked about the annual SDAO Conference to be held in Seaside, Oregon February 7-9, 2020.

## 8. COMMENTS FROM BOARD MEMBERS:

Jennifer McDuffy submitted her resignation as meeting clerk, effective 12/31/19.

Lee Bridge said it has been a good year.

9. NEXT MEETING:

**Regular LULD Board meeting - Tuesday, January 14, 2020 at 6:00 p.m.**

10. MEETING ADJOURNMENT:

**Pina Simmons made a motion to adjourn. Lee Bridge seconded the motion and it passed unanimously. (5-0)**

Meeting was adjourned at 6:36 p.m.

Submitted by:

\_\_\_\_\_

Date: \_\_\_\_\_

Jennifer McDuffy  
Meeting Clerk

Accepted as written or amended on \_\_\_\_\_

Approved by:

\_\_\_\_\_

Date: \_\_\_\_\_

Ron Eberlein  
President