

**FORM
LB-30**

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund
(name of fund)

Lower Umpqua Library District
(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <u>(Name of Org. Unit or Program & Activity)</u>	Budget For Next Year 2022-2023			
Actual		Adopted Budget This Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-20	First Preceding Year 2020-2021						
1			1	PERSONNEL SERVICES			1
2	34,013	47,203	2	Director	52,800	52,800	2
3	13,411	6,399	3	Health Insurance	8,000	8,000	3
4	34,690	36,120	4	Staff	56,200	56,200	4
5	21,056	18,343	5	Payroll Liabilities/Benefits	34,000	34,000	5
6	212	213	6	Workman's Comp	300	300	6
7			7				7
8	103,382	108,278	8	TOTAL PERSONNEL SERVICES	151,300	151,300	0
9	2.60	2.60	9	Total Full-Time Equivalent (FTE)	2.65	2.65	
10			10	MATERIALS AND SERVICES			10
11	832	5,555	11	Accounting/Review/Legal	7,000	7,000	11
12	834	579	12	Advertising/Publication	800	800	12
13	-6		13	Cash Over/Under			13
14	22,361	5,991	14	Collection Development	4,000	4,000	14
15	112	146	15	Conference Room			15
16	3,256	3,208	16	Contracted Services	3,500	3,500	16
17	353	301	17	Copier Contract/Supplies	500	500	17
18	6,116	3,949	18	Custodial Contract/Supplies/Carpet Cleaning	7,500	7,500	18
19	1,323	672	19	Dues/Travel/Conference	2,500	2,500	19
20	17,881	11,281	20	Grant Expenditures	24,000	24,000	20
21	5,400	1,800	21	Integrated Library System (ILS)	2,200	2,200	21
22	4,624	3,910	22	Insurance	6,000	6,000	22
23	3,545	7,111	23	I.T. Services/Cybrarian	8,000	8,000	23
24	2,638	1,610	24	Library Supplies	1,800	1,800	24
25	3,847	3,997	25	Library2Go/Overdrive	4,700	4,700	25
26	1,407	3,181	26	Maintenance	5,000	5,000	
27		600	27	Movie License			
28	1,673	1,134	28	Office Supplies	1,700	1,700	
29	223	799	29	Program Expenses	1,000	1,000	
30	1,897	1,926	30	Summer Reading Program	2,900	2,900	
31			31	Staff Development	2,000	2,000	
32	7,831	7,424	32	Utilities	9,000	9,000	
							26
34	86,147	64,574	34	TOTAL MATERIALS AND SERVICES	94,100	94,100	0
28			28	CAPITAL OUTLAY			28
36			36				29
37			37				33
38	0	0	38	TOTAL CAPITAL OUTLAY	0	0	0
39	189,529	172,852	39	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	245,400	245,400	0