

**Lower Umpqua Library District**  
**Board of Directors Meeting Minutes**  
**13 September 2022**  
Lower Umpqua Library

**LULD Board Members Present:** Dale Harris, Christine Thomas, Lee Bridge, Tara Adams, and Gary Goorhuis

**Community Members:** Ron Eberlein in person, Terry Moore and Colleen Eberlein online

**Staff Present:** Alex Kuestner

**Called to Order:**

Dale Harris calls the meeting to order at 6:00 p.m.

**Pledge of Allegiance:**

Dale Harris lead the Pledge of Allegiance

**Public Comments:**

None

**Review of the Meeting Agenda:**

Tara Adams requested a geocache topic to be added to the Neighborhood Libraries under Action Items Follow-up and Report.

Lee Bridge made a motion to accept the adapted agenda. Gary Goorhuis seconded the motion.

Board approved 5-0

**Review of the Minutes of the Board Meeting:**

Gary Goorhuis made a motion to approve the minutes to August 23, 2022, and Executive Session on the same date. Lee Bridge seconded the motion. Board approved 5-0

**Finances:**

- A. Motion to Pay the bills in the amount of \$2,355.70. Gary Goorhuis made a motion to approve, Lee Bridge seconded 5-0.

**Library Report:**

- A. Library statistics report
  - a. Increase in DVDs checked out
    - i. Possibly because the library added books and dvd's to the library's collection
  - b. Summer Reading Program had 135 children participate and 644 hours read
    - i. There were fewer students participating in the Summer Reading Program because the school did not have their weekly field trips to the library in the summer.

- B. Library Assistant positions
  - a. One person will be interviewed on Thursday, September 15, 2022 at 3:00 p.m. Christine Thomas will be attending.
  - b. Board members discussed how to advertise the position of Lead Librarian Assistant and the salary of this position.
  - c. Board members have a consensus to interview the current candidate and hire at the Library Assistant position salary. If this does not work, LULD should advertise at the higher salary range for a Lead Librarian Assistant.
  - d. Christine Thomas made a motion to repost, if needed, the Lead Librarian Assistant at \$16.00 to \$17.25 an hour. Lee Bridge seconded the motion. Board approved 5-0
  - e. Lee Bridge and Alex Kuestner are going to review the pay matrix.

**Action Items Follow Up and Report:**

- A. Neighborhood Libraries
  - a. Deadline postponed until 12/31/2022
    - i. This grant cannot be extended further than this date.
    - ii. Lee Bridge is ready to build the library for Smith River
      - 1. Mr. Kuestner and Mr. Bridge will go shopping for the supplies together
      - 2. A light will be included on the Smith River Neighborhood Libraries
      - 3. Supplies are to be purchased for three neighborhood libraries
      - 4. Church of God, Ash Valley, Gardiner, and Scottsburg are other locations in consideration for Neighborhood Libraries
    - iii. WiFi possibility near the Winchester Bay Neighborhood Library was discussed
  - b. Geocache at Winchester Bay
    - i. Ms. Adams reported the geocache stolen. Mr. Bridge is going to place a chain on the book prior to placing it in the Neighborhood Library.
- B. Update about sections added to the library
  - a. Closed Stacks
    - i. The staff downsized the foreign language books in the juvenile section to create more room.
  - b. Classics
    - i. Mr. Bridge suggested that the 'wanted books' be placed on the LULD website.
    - ii. Friends of the Library are now advertising on BookStores Now; a website which tells people when there are book sales
  - c. New and recently added adult nonfiction
    - i. These are now kept on a shelf alongside the regular collection. People have complimented the library on this display.
- C. Homelessness at the library
  - a. An update was given about homelessness around the library.
- D. Better World Books

- a. Friends of the Library are still providing books to Better World Books when they are not useful elsewhere.
- E. LULD Covid-19 Policy Monthly Review
  - a. LULD discussed and came to a consensus to keep the current policy. The board will review next month.

**New Business:**

- A. Grant for infrastructure improvements
  - a. Mr. Kuestner suggested heat pumps for the grant. A quote was asked from Mahalo which has increased. This grant is due September 16, 2022. Dr. Harris suggested that we request \$15,000 for the bid and also labor, electrician, and other expenses for installation.
- B. Preschool story time
  - a. There was a discussion about staffing and when to begin the virtual storytime. It was suggested that signs be posted when they begin so that people who were not comfortable with groups of children due to covid could come in at another time and also so people knew about the program.
- C. Handicap Parking Space
  - a. This space was repainted at the City of Reedsport expense.

**Comments from Board Members:**

- A. Christine Thomas met a folk singer who may be interested in performing at the library.

**Next Meeting:** Tuesday, October 11, 2022 at 6:00 p.m.

**Meeting Adjournment:** Meeting adjourned at 7:34 p.m.

Submitted by:

\_\_\_\_\_ Date: 09/13/2022  
Tara Adams

Accepted as written or amended on (date) \_\_\_\_\_

Approved by:

\_\_\_\_\_  
Dale Harris - President